

DIRECTORATE OF HIGHER SECONDARY EDUCATION, ODISHA
SRC FOR AE BUILDING, 1ST FLOOR, UNIT-V, BHUBANESWAR-751001
Ph: 0674-2390939/2390639(O), Email: dhse.odisha@gmail.com

NO: 4P-84/18-IV

9467 II

DATE: 09/11/2018

To

The Principals,
All Non-Government/ Aided/Self Financing
Higher Secondary Schools (Erstwhile Junior Colleges)

Sub: **Instruction for Online application Process for Permission / Recognition for the Session 2018-19 under project Student Academic Management System (SAMS)**

Madam/Sir,

With reference to the subject cited above, I am directed to say that it has been decided by the School & Mass Education Department to receive the application for Opening / Closing Permission of Higher Secondary School or Stream, Increase / Decrease of Seats, Permanent/ Temporary Recognition of Higher Secondary Schools (Erstwhile Junior Colleges) through online mode from the Session 2018-19.

You are, therefore instructed to follow the instructions carefully while applying for Online. The detailed User Manual regarding Online Application process on SAMS is available in the website www.samsodisha.gov.in/Juniorweb.aspx.

Important Instructions

1. The last date for Online Application is 30.11.2018.

2. The applicants are requested go through guidelines available on the SAMS Portal.

3. They must deposit required fees as follows

Opening Permission

(a) Rs 3000/- for opening of Higher Secondary Schools/stream/increase of seats.

(b) Rs 1000/- for every subject(for + 2 stream)

Recognition

(a) Rs 3000/- for Higher Secondary Schools/stream/increase of seats.

(b) Rs 1000/- for every subject(for + 2 stream)

4. The Head of account is 0202 Education, Sports, Art & Culture-102 Secondary Education – 0174 Tuition & Other Fees -02164 –Tuition fees from Students of Schools.

5. Separate application is to be filled for Opening/Closing Permission of Higher Secondary School or Stream, Increase / Decrease of Seats, Permanent / Temporary Recognition of Higher Secondary Schools.

6. Those who have submitted hard copies for Opening/Closing Permission of Higher Secondary School or Stream, Increase / Decrease of Seats for the Year 2019-20 and Permanent / Temporary Recognition of Higher Secondary Schools for the Year 2018-19 are required to apply online. No hard copy application will be entertained .

7. Those who have applied hard copies earlier need not deposit required fees again. They can scan copy of treasury Challan & upload all documents counter signed by principal of the institution.

Yours faithfully,


Joint Director

Memo No.: 9468/DHSE,

Date: 09/11/2018

Copy forwarded to the P.S. to the Secretary, S&ME Department, for kind information of Secretary.


Joint Director

Memo No.: 9469/DHSE,

Date: 09/11/2018

Copy forwarded to the General Manager, OCAC, Acharya Vihar, Bhubaneswar for information.


Joint Director