

**DIRECTORATE OF HIGHER SECONDARY EDUCATION, ODISHA  
SRC FOR AE BUILDING, 1ST FLOOR, UNIT-V, BHUBANESWAR-751001  
Ph: 0674-2390939/2390639(O), Email: dhse.odisha@gmail.com**

NO: 10246 // DATE: 05/12/2018  
4P-84-18-IV

From

Sri Sundarlal Seal, IAS  
Director

To

The General Manager,  
OCAC, Bhubaneswar

**Sub: Dateline extension of Online HPC Application process for the Session 2018-19 under project Students Academic Management System.**

**Ref: DHSE Letter No.: 9342; Dated 03.11.2018**

Sir,

With reference to the subject cited above, I am directed to say that it has been decided to extend the timeline till **10/12/2018** to receive the application for Opening / Closing Permission of Higher Secondary School or Stream, Increase / Decrease of Seats, Permanent/ Temporary Recognition of Higher Secondary Schools (Erstwhile Junior Colleges) through online mode for the Session 2018-19 under project SAMS.

You are therefore requested to make the Online HPC link available online on the website [www.samsodisha.gov.in/Juniorweb.aspx](http://www.samsodisha.gov.in/Juniorweb.aspx). The detailed User Manual regarding Online Application process on SAMS is available on the website.

**Important Instructions**

1. The last date for Online HPC Application is **10/12/2018**.
2. The applicants are requested go through guidelines available on the SAMS Portal.
3. They must deposit required fees as follows:

**Opening Permission**

- (a) Rs 3000/- for opening of Higher Secondary Schools/stream/increase of seats.
- (b) Rs 1000/- for opening of each new subject (for + 2 stream)

**Recognition**

- (a) Rs 3000/- for Higher Secondary Schools/stream/increase of seats.
  - (b) Rs 1000/- for new subject (for + 2 stream)
4. The Head of account is 0202 Education, Sports, Art & Culture-102 Secondary Education – 0174 Tuition & Other Fees -02164 –Tuition fees from Students of Schools.
  5. Separate applications are to be filled for Opening/Closing Permission of Higher Secondary School or Stream, Increase / Decrease of Seats, Permanent / Temporary Recognition of Higher Secondary Schools.

6. Those who have submitted hard copies for Opening/Closing Permission of Higher Secondary School or Stream, Increase / Decrease of Seats for the Year 2019-20 and Permanent / Temporary Recognition of Higher Secondary Schools for the Year 2018-19 are required to again apply online. **No hard copy application will be entertained for HPC.**
7. Those who have applied hard copies earlier need not deposit required fees again. They can scan copy of treasury Challan & upload all documents counter signed by principal of the institution.

Yours faithfully,

  
Director

Date: 05/12/2018

Memo No.: 10247/DHSE,

Copy forwarded to the PS to Principal Secretary to Govt., S&ME Department, for kind information of Principal Secretary.

  
Director

Date: 05/12/2018

Memo No.: 10248/DHSE,

Copy forwarded to all Non-Government Higher Secondary School for information and necessary action.

  
Director