

**DIRECTORATE OF HIGHER SECONDARY EDUCATION, ODISHA**  
**SRC FOR AE BUILDING, 1ST FLOOR, UNIT-V, BHUBANESWAR-751001**  
**Ph: 0674-2390939/2390639(O), Email: dhse.odisha@gmail.com**

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NO: 848  
4P-84-IV-18

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DATE: 22/01/2019

From

Sri Sundarlal Seal, IAS  
Director

To

The General Manager,  
OCAC, Bhubaneswar

**Sub: Dateline extension of Online HPC Application process for the Session, 2018-19 under project Student Academic Management System.**

**Ref: DHSE Letter No 9342; dated 03.11.2018 and Letter No 10246; dated 05.12.2018**

Sir,

In inviting the reference to the subject cited above, I am to say that it has been decided to extend the timeline till **31 / 01 / 2019** to receive the application for Opening / Closing Permission of Higher Secondary School or Stream, Increase / Decrease of Seats, Permanent/ Temporary Recognition of Higher Secondary Schools (Erstwhile Junior Colleges) through online mode for the Session 2018-19 under project SAMS.

You are therefore requested to make the Online HPC link available online on the website [www.samsodisha.gov.in/Juniorweb.aspx](http://www.samsodisha.gov.in/Juniorweb.aspx). The detailed User Manual regarding Online Application process on SAMS is available in the website.

**Important Instructions**

1. The applicants are requested go through guidelines available on the SAMS Portal.
2. They must deposit required fees as follows:

Opening Permission

- (a) Rs 3000/- for opening of Higher Secondary Schools/stream/increase of seats.
- (b) Rs 1000/- for opening of each new subject (for + 2 stream)

Recognition

- (a) Rs 3000/- for Higher Secondary Schools/stream/increase of seats.
  - (b) Rs 1000/- for new subject (for + 2 stream)
3. The Head of account is 0202 Education, Sports, Art & Culture-102 Secondary Education – 0174 Tuition & Other Fees -02164 –Tuition fees from Students of Schools.

4. Separate applications are to be filled for Opening/Closing Permission of Higher Secondary School or Stream, Increase / Decrease of Seats, Permanent / Temporary Recognition of Higher Secondary Schools.
5. Those who have submitted hard copies for Opening/Closing Permission of Higher Secondary School or Stream, Increase / Decrease of Seats for the Year 2019-20 and Permanent / Temporary Recognition of Higher Secondary Schools for the Year 2018-19 are required to again apply online. **No hard copy application will be entertained for HPC.**
6. Those who have applied hard copies earlier need not deposit required fees again. They can scan copy of treasury Challan & upload all documents counter signed by principal of the institution.
7. This is last chance given to these institutions who have failed to apply earlier. No further extension of time will be allowed by the Government.

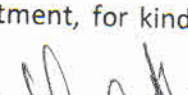
Yours faithfully,

  
Director 22/1/19

Memo No.: 848(A) /DHSE,

Date: 22 /01/2019

Copy forwarded to the PS to Principal Secretary to Govt., S&ME Department, for kind appraisal of Principal Secretary.

  
Director 22/1/19

Memo No.: 848(B) /DHSE,

Date: 22 /01/2019

Copy forwarded to all Non – Government / Aided / Self Financing Higher Secondary School for information and necessary action.

  
Director 22/1/19