



**COUNCIL OF HIGHER SECONDARY EDUCATION, ODISHA  
PRAJNAPITHA, SAMANTAPUR, BHUBANESWAR-13**

No.-/ 2710 /CHSE. Dt. 17.06.19/

From

The Controller of Examinations,  
CHSE, Odisha, Bhubaneswar.

To

All the Principals/Headmasters/Head Mistresses of Affiliated Colleges under  
CHSE. Odisha.


Sub : Distribution of Certificates, Mark Sheets, Migration Certificates to students  
passed compartmentally.

Sir/Madam,

I am directed to state that inspite of clear-cut instructions, it is observed that Colleges are enrolling students to appear as compartmental candidates without eligibility, which is leading to legal consequences causing lot of difficulties for the Council. It is therefore advised to distribute Certificates, Mark Sheets, Migration Certificates, CLCs etc. to such candidates after proper verification of the eligibility of such candidates for Annual H.S. Examination, 2019 at the College level. In case of detection of any ineligible candidate declared pass inadvertently, all such Certificates of the candidate must be returned to the Council instantly through special messenger with a forwarding letter from the Principal. In case of any deviation, the Council will be constrained to fix the entire responsibility on the erring Principals and all expenses arising out of the case will be recovered from the concerned Principal with other appropriate action(s).

This should be treated as most urgent.

Yours faithfully,

  
17.06.19  
Controller of Examinations

**DECLARATION**

I \_\_\_\_\_, designation \_\_\_\_\_,  
\_\_\_\_\_ College, \_\_\_\_\_ hereby

declare that I have verified and counted all the Certificates, Mark sheets & Migration Certificates etc. of my college and found ok. No Certificate, Mark sheet & Migration Certificate is missing from my college lot. Certificates of any other college haven't been mixed with my college lot.

Full Signature with Date:

Designation:

College:

**UNDERTAKING**

I, \_\_\_\_\_, designation \_\_\_\_\_,  
\_\_\_\_\_ College, \_\_\_\_\_ do

hereby undertake that, the Compartmental Mark sheets & Migration Certificates of passed candidates of our college will be distributed only after verification & confirmation of Compartmental Eligibility of the candidate for AHSE,2019. In case of ineligible candidate(s), the matter will be instantly reported to the Controller of Examinations & all the Mark sheets & Migration Certificates of such candidates will be returned to the Controller of Examinations with a forwarding letter. I will communicate the instruction of the Council to my Principal in this regard.

Full Signature with Date:

Designation:

College: