

**GOVERNMENT OF ODISHA  
HIGHER EDUCATION DEPARTMENT**

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No.: 38559 /HE, Dated: 13/09/2022  
HE-PTC-SAMS-0005-2020

From

Dr. Rajesh Kumar Sahoo, OES  
Deputy Director, PTC

To

The Chairman P.G. Council (All State Public Universities coming under  
Higher Education Department)

The Principals (All Government/ Non-Government Degree HEIs coming  
under Higher Education Department)

**Sub:** Revised Guidelines for SPOT admission into U.G. Courses for the Academic Session  
2022-23

**Ref:** This Department Letter No. 34006, Dt- 10.08.2022

Madam/Sir,

In inviting a reference to the subject cited above, I am directed to inform you to follow the below mentioned revised guidelines during the SPOT admission process:

1. Applicants, who have registered and submitted their CAF during 1<sup>st</sup> Phase of admission (11-Aug-2022 to 1-Sep-2022) are eligible to apply for SPOT admission for the remaining number of vacant seats.
2. An applicant have to login with their existing username & password to provide new options (HEI + Stream + Honour's) irrespective of the options mentioned earlier in the CAF. An applicant has to provide mandatory 5 new choices (College/Honour's).
3. Vacancy position will be available college-wise and subject-wise at [www.samsodisha.gov.in](http://www.samsodisha.gov.in).
4. SPOT selection will be done purely on the merit basis with reservation and weightage. PwD students will be given preference irrespective of their category.
5. There will be no de-reservation of seats in this phase of admission (SPOT Admission).
6. After providing 5 new choices for SPOT admission, applicants if selected will be allotted only 1 choice (Subject/College).
7. Applicants are no longer required to submit any handwritten application in Annexure-A at the HEIs.

P.T.O

8. Selected applicants have to login into their existing Student-Login in SAMS portal to download their Intimation Letter and report to their selected HEI for verification of documents and admission within the timeline as specified.


9. Admitted students (1<sup>st</sup> and 2<sup>nd</sup> selection), if again selected in spot and downloaded their intimation letter, they must have to take admission in the selected HEIs.

**N.B. - If an applicant doesn't want to take admission in their selected HEI in SPOT Admission, it is hereby advised not to download the Intimation Letter. By downloading the Intimation Letter, the online CLC will be auto generated and the applicant name will be no longer available in the previous admitted HEI.**

In addition to the above guidelines, it is hereby instructed that the Head of the Institution along with the entire admission team dealing with the admission process shall remain present during all the dates mentioned in the revised timeline even on the holidays to complete the admission process at the earliest.

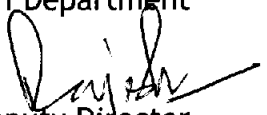
This is for your kind information and necessary action.

Yours faithfully,

  
Deputy Director 13/9/22

Memo No. 38560 /HE, Dated: 13/09/2022

Copy forwarded to the P.S. to Hon'ble Minister, Higher Education Department for kind knowledge of Hon'ble Minister.

  
Deputy Director

Memo No. 38561 /HE, Dated: 13/09/2022

Copy forwarded to the Pr. P.S. to Principal Secretary, Higher Education Department for kind knowledge of Principal Secretary.

  
Deputy Director

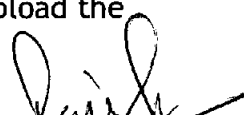
Memo No. 38562 /HE, Dated: 13/09/2022

Copy forwarded to All RDEs (Bhubaneswar/ Sambalpur/ Berhampur/ Balasore/ Jeypore) for kind information and necessary action.

  
Deputy Director

Memo No. 38563 /HE, Dated: 13/09/2022

Copy forwarded to the General Manager, OCAC with a request to upload the guidelines in SAMS portal.

  
Deputy Director